

DEBIT CARD - CREDIT CARD - PIN REPLACEMENT REQUEST FORM



Please print legibly in ink. For assistance with this form, please call us at 516-867-2828 First Name: Last Name: Member Number: Primary Telephone#: Zip Code: Mailing Address: City: State: Cancel or Reissue VISA Debit Card I am aware that there is a fee to get a new debit card if it has been lost, stolen or damaged: \$5 for the first time and \$10 thereafter. I understand that I am responsible for reporting lost or stolen debit cards or unauthorized transactions immediately, in accordance with the Terms and Conditions of my account, and may be responsible for unauthorized transactions, to the extent permitted by law. I understand that cards are produced by a card production company and may take 10-14 business days to receive a replacement card by mail. Your new card will be sent to the address we have on file. We cannot send a card to an alternate address. [] I no longer want a VISA Debit Card - please cancel it.] I need a new VISA Debit Card [] Magnetic strip doesn't work [] Reorder with a new card number. I still have my card, it [] Card is damaged just does not work [] Other (explain): [] Reorder with a new card number. My card has been [] Lost compromised and must be blocked (reclassified as unusable) so [] Stolen that my account cannot be accessed by the card. [] Other (explain): A new 4 digit Personal Identification Number (PIN) will be randomly generated and sent to you in a separate mailing from your VISA Debit Card. The PIN mailing will include instructions on how to personalize your new PIN. For additional information on PIN requests please call us at 516/867-4730. Please be aware that due to security concerns there is no record of your PIN information held on file at the Credit Union. Cancel or Reissue VISA Credit Card I am aware that there is a fee to get a new credit card if it has been lost, stolen or damaged: \$5 for the first time and \$10 thereafter. I understand that I am responsible for reporting lost or stolen credit cards or unauthorized transactions immediately, in accordance with the Terms and Conditions of my account, and may be responsible for unauthorized transactions, to the extent permitted by law. I understand that cards are produced by a card production company and may take 10-14 business days to receive a replacement card by mail. Your new card will be sent to the address we have on file. We cannot send a card to an alternate address. [] I no longer want a VISA Credit Card - please cancel it.] I need a new VISA Credit Card [] Magnetic strip doesn't work [] Reorder with the same card number. I still have my card, it [] Card is damaged iust does not work [] Other (explain) [] Reorder with a new card number. My card has been [] Lost compromised and must be blocked (reclassified as unusable) so [] Stolen that my account cannot be accessed by the card. [] Other (explain) Signature **Date** For Credit Union Use Only: **Date Received** Debit Card Debit Card Credit Card Credit Card PIN Reissued ScoreCard Points Fee Amount Blocked Reordered Blocked Reordered Transferred